

Samuel Ball

From: Michael Dungey <Michael.Dungey@hinckley-bosworth.gov.uk>
Sent: 08 November 2019 13:24
To: DemocraticServices
Cc: Julie Kenny
Subject: RE: Audit Committee - Meeting Wednesday, 4 December, 2019, 4.00 pm

Hi Samuel

Thanks for your email - unfortunately I will not be available for the 4th Dec – However, please find an update below –

I am hopeful that the response describes the required progress Audit Committee require.

I wrote to Lee Eskins (CWAudit) in October to explain that I had previously advised Jacky Griffith of status updates relating to the outstanding Audit recommendations –

The progress statements had not been populated on Team Central.

In my communication with Lee I resent my updates and he replied to advise that he has in turn updated the Team Central tracker.

Most actions were complete with only 2 recommendations remaining outstanding:

Title	Estimated Implementation Date	Revised Implementation Date	Priority	Go to Recommendation	Status
4.3 DR capacity	1/31/2019	9/30/2019	3	Go to Recommendation	Revised scheduled for end Nov
4.5 DR test actions	2/15/2019	9/30/2019	2	Go to Recommendation	Revised schedule for end Nov

These have been revised for end of November to coincide with SopraSteria's review of our DR contract and documentation (due in January 2020).

We are on schedule to complete these in the coming weeks.

As a side note I have also taken part in a Software Audit with OWBC over the past few months receiving significant assurance and this will be shared by Tim Ridout in due course.

Kind regards

Mike Dungey

From: Samuel Ball [<mailto:Samuel.Ball@oadby-wigston.gov.uk>] **On Behalf Of** DemocraticServices
Sent: 06 November 2019 11:57
To: Michael Dungey; Julie Kenny
Subject: Audit Committee - Meeting Wednesday, 4 December, 2019, 4.00 pm
Importance: High

Dear Mike and Julie

I trust this e-mail finds you well.

At our last Audit Committee meeting on 4 September, the Chair requested that you both be invited to the next meeting to discuss the delays in achieving the outstanding IT-related audit recommendations.

The next meeting is scheduled for Wednesday, 4 December at 4:00 pm in Reception Room 1 at the Council Offices on Station Road in Wigston.

I would be grateful if you and Julie could confirm your attendance as soon as possible.

Thank you in advance.

Samuel

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